

Installer Certification Application

for Renewal or Transfer

APPLICANT'S FULL NAME: _____

APPLICANT'S ADDRESS: _____

CELL OR CONTACT PHONE NO.: _____ EMAIL ADDRESS : _____

EMPLOYER OR SPONSOR COMPANY INFORMATION:

COMPANY NAME: _____

ADDRESS: _____

OWNER/MANAGER NAME: _____ PHONE NO.: _____

Applicant hereby makes application for renewal or transfer for his/her existing Installer Certification(s):

Standing Seam Metal Roofing Systems: Ultra-Dek®;
Double-Lok®; BattenLok HS®; SuperLok®; LokSeam®;
Craftsman™ HB

Insulated Metal Panel System: IBL® & CFR® Roof Panels;
Concealed Fastener Insulated Wall Panels (Vertical &
Horizontal); Fire-Resistant Panels.

If not all SSR panels, please list here: _____

Applicant and the applicant's Employer or Sponsor Company hereby represent to NCI that: (1) the applicant is an experienced installer of metal roof and wall products and has been actively involved in the installation of metal roof and wall products for the three (3) years immediately preceding this application; (2) applicant and/or Employer or Sponsor Company shall provide to NCI with this application, proof of General Liability Insurance and a certificate showing that there is, in force, worker's compensation insurance or approved equivalent for applicant and/or Employer or Sponsor Company; (3) Neither applicant or Employer/Sponsor have filed a petition seeking relief under the Bankruptcy Code.

NCI can request or an applicant can choose to submit a five (5) job resume for renewal or transfer if more than 3 years. If so required, then applicant confirms to NCI a list of five (5) metal roof and wall projects that he/she has completed including the name of a person to contact at the project, phone number, and project address.

NCI's Installer Certification Program ONLY assures that: (1) NCI has provided training to the applicant; (2) the applicant has completed an instructional course in the proper installation of the products eligible for certification. NCI shall not undertake the responsibility nor obligation to: (1) determine if the certified applicant is utilizing the methods and procedures taught in the program; (2) re-certify or inspect a certified applicant's work in order to determine whether proper methods and procedures taught in the program were followed.

Fees:

Select One:

Renewal of One Certification Type (SSR or IMP) - \$50 per application
Current proof of General Liability Insurance and workman's compensation or approved equivalent insurance required.

Renewal of Both Certification Type (SSR & IMP) - \$100 per application
Current proof of General Liability Insurance or approved equivalent and workman's compensation insurance required.

Transfer of One Certification Type (SSR or IMP) - \$150 per application
Current proof of General Liability Insurance and workman's compensation or approved equivalent insurance required.

Transfer of Both Certification Type (SSR & IMP) - \$300 per application
Current proof of General Liability Insurance and workman's compensation or approved equivalent insurance required.

APPLICANT'S SIGNATURE

DATE

EMPLOYER'S OR SPONSOR COMPANY'S SIGNATURE

DATE

TOTAL COURSE FEE : \$ _____

PAYMENT SUBMITTED : \$ _____

